



The Cathedral
Church of **Saint John**
the **Divine**

The Congregation
of **Saint Saviour**



Annual Report

for the year ending
December 2022

For the 31st Annual Meeting of the Cathedral Congregation of Saint Saviour

February 5, 2023

Contents

Agenda for the 31st Annual Meeting	2
Minutes from the 30 th Annual Meeting	3
Nominees for Vestry	8
Vicar's Report for 2022	10
Wardens' Report.....	11
Cathedral Congregation Budget.....	13
Treasurer's Report	14
2023 Narrative Budget.....	15

Agenda for the 31st Annual Meeting

Agenda for the 31st Annual Meeting of the Congregation of St. Saviour
of the Cathedral Church of St. John the Divine
Sunday, February 5, 2023, 12:00 PM
The Chapel of St. James

1. Call to Order and Opening Prayer
2. Welcome and Introductions
3. Determination of Quorum and Designation of Secretary
4. Election of Warden and Vestry members
5. Approval of Minutes from the 30th Annual Meeting
6. Wardens' and Committee Leaders' Addresses
7. Treasurer's Report
8. Questions and Comments
9. Call to Adjourn
10. Blessing and Dismissal

Minutes from the 30th Annual Meeting

**Minutes from the 30th Annual Meeting of the Congregation of St. Saviour
of the Cathedral Church of St. John the Divine
Sunday, February 6, 2022, 1:00 PM
Congregation Zoom Link
Robert Deming, Secretary**

Vestry Present: Pastor and Vicar Steven Lee, Wardens Marsha Ra and Bob Deming

2022: Tony Baer, Sharné Jackson | 2023: Cecilia Amadi, Gail Felix | 2024: Joan Adams, Sonia Omulepu

Other Attendees: Margaret Barry, JoAnn Bell, Sydney Briggs, Bob Carey, Pat Carey, Christopher Clowdus, Lanice France, Laura Freseman, Martha Hunt, Blake Jones, Muriel Kneeshaw, Meryl Marcus, Paula McKenzie, Ruth Mueller-Maerki, Michael Nixon, Susan Sobolewski, Mary Anne Tait and Hal Weiner

1. Call to Order and Opening Prayer

Reverend Steven Lee, Canon Pastor and Vicar, calls the meeting to order at 1:05 PM. Steven starts with an opening prayer.

2. Welcome and Organization

Steven welcomes everyone on the Zoom meeting platform for our second online Annual Meeting. Since most everyone is now an expert on using Zoom, Steven does not indicate the need to mute everyone. He makes the potential voting counters as co-hosts: namely, Gail Felix, Laura Freseman and Neil Reilly.

3. Determination of Quorum and Designation of Secretary

The Congregation's By-Laws require that 10% of the voting members of the Congregation need to be in attendance. The list of Congregation voting members is 120. Since there are 26 in attendance, Bob Deming, who is designated as Secretary for this Annual Meeting, indicates that is well above the 12 needed. He indicates that there is a quorum. Steven thanks Bob for being the Secretary.

4. Election of Warden and Vestry Members

a. Introduction of Candidates for Warden and Vestry: Steven goes over the Candidates, whose photos and bios are on the website of the Congregation of Saint Saviour (<https://www.saintsaviour.org/>). All the candidates are in attendance, with the exception of Gerhard van der Poel, who is presently travelling. Steven invites the Candidates to introduce themselves. Joan Adams, who is running for Junior Warden, as well as Tony Baer, Christopher Clowdus, Sharné Jackson, Paula McKenzie, and Susan Sobolewski, who are running for Vestry, all speak. They express the honor to be nominated and their willingness to serve the Congregation and the Cathedral. Steven concludes that the slate is a strong group, with a diversity of experience. Steven thanks Sonia Omulepu for her work as Chair of the Nominations Committee.

b. Review of Election Procedure: Neil Reilly explains the election procedure and shares his computer screen. A Google form of Candidates will be emailed to those in attendance if there is a need for voting to settle a contested election.

c. Nominations from the Floor: Marsha Ra invites nominations from the floor. She explains that the By-Laws indicate that a person nominated needs to have over 10% of the voting members present to second the nomination: in this case, that would call for 3 seconds. Steven looks for hands to be raised for a nomination from the floor, and no hands go up. Steven concludes that there are no nominations from the floor.

d. Opening of Polls and Voting: Since no nominations have come from the floor, Steven indicates that the voting will proceed by acclamation. Marsha makes a motion to vote for the nominated slate for the Warden and Vestry seats. Sonia

seconds the motion. Many respond “Aye.” There are no “Nays” and no abstentions. Steven announces those who are elected: Joan Adams as Junior Warden, Tony Baer, Christopher Clowdus, Sharné Jackson, Paula McKenzie, Susan Sobolewski, and Gerhard van der Poel as Vestry Members. Steven thanks the voting counters who would have helped, if there had been a contested election.

5. Approval of Minutes from the 29th Annual Meeting

Steven invites attendees to look at last year’s Minutes from the 29th Annual Meeting which are in the Annual Report located online at the Congregation’s website (<https://www.saintsaviour.org/>). No one suggests any changes to the Minutes. Tony Baer makes a motion to adopt the Minutes; Cecilia Amadi seconds the motion. Steven invites attendees to raise their hands, and many go up. No one votes not to adopt the Minutes or to abstain. The Minutes from the 29th Annual Meeting which took place on February 7, 2021 are approved.

6. Wardens’ and Committee Leaders’ Addresses

Marsha Ra, the Senior Warden, speaks first. She admits that 2021 has been a difficult year. The number of Congregation members has gone down, but those involved have participated with great energy. We obtained much momentum in the fall when the Cathedral reopened for in-person services, but that was halted during Advent due to the spread of the Omicron variant and the surge of Covid cases. The contribution level has remained high, and for that we thank the Stewardship and Communications Committee, led by Christopher Clowdus and Sharné Jackson. One change instituted this year was that there was one only Sunday service and it started at 10:30 AM. The result was that many Congregation members who used to attend different services ended up meeting and getting to know one another. The service, like always, has been beautiful. The Vestry made one significant change: the By-Laws were altered to lower the number of Vestry members from 15 to 12. The Vestry had a few meetings where they had a group discernment process, facilitated by Joan Adams, about its role. The crux of Vestry’s role is to be responsible for the spiritual life of the Congregation. Marsha wraps up her address by thanking Cecilia Amadi who is retiring from her position as Treasurer which she has faithfully served the last 16 years, thanking Bob Deming who is stepping down the Vestry from his work as Junior Warden and clerk, and thanking Laura Freseman, whose main contributions are in guidance in using Realm, in keeping up the website and in supporting morning and evening prayer. Marsha also thanks Steven for his leadership.

Bob Deming, the Junior Warden, speaks second. He has enjoyed working under Steven and Marsha, and alongside the Vestry members. He is stepping aside now from the Vestry, but he gets to continue working for the Congregation of Saint Saviour on the Admin Team. Laura Freseman and Bob are the two members of the Congregation Admin Team. Bob feels fortunate to have Laura as his partner to figure out the various ins and outs of the administrative tasks including finances. Bob is glad to be able to continue to support the Congregation community in the work of the Admin Team.

Christopher Clowdus reports for the Stewardship and Communications Committee. The meat of his comments are in the Annual Report. He wants to take this opportunity to thank fellow Committee members Scott Klein, Sharné Jackson, Oliver Mahrtdt, and Karl Taps. There is ever room for more on the Stewardship and Communications Committee; many hands make light work. The plan this winter is to schedule some speakers on Stewardship, so if anyone is interested, please contact him or other members of the Stewardship and Communications Committee.

Hal Weiner has been the Congregation of Saint Saviour’s Delegate for the Inter-Parish Council (IPC) for the past 13 years. He gladly indicates that he is interested in continuing. Hal reports that the annual Absalom Jones service will be held this year at St. Philip’s Church due to scaffolding and construction in the nave of the Cathedral. This service will be in person and on Zoom. Since there is limited space, registration is required. The Zoom link to attend online will be posted on the Congregation’s website and shared in the Friday newsletter. Hal also shares that IPC is planning for a Lent Series.

Laura Freseman reports about the Admin Team, the Congregation’s website and the use of Realm. She is glad to be working with Bob on the Admin Team. Recently, the team emailed and sent out the end of 2021 giving statements. The website (<https://www.saintsaviour.org/>) is ever looking for more stuff, including photos of any events. Please send them to

info@saintsaviour.org. Realm is the Congregation's database, and Laura is pleased that most Congregation members give online, which makes administration much easier.

7. Treasurer's Report

Steven puts up the Treasurer's Report on the Zoom screen and Cecilia Amadi goes through the page display.

The congregation's 2021 Budget shows a deficit of \$4,986. In 2020 we had a deficit of \$29,671. Due to the COVID-19 situation, there were withdrawals from our prior saved funds to cover some of our current year's costs. Also, there were minimal expenses incurred on our various programs.

The Congregation's deficit of \$4,986 may be explained as follows:

Expenses: Budget vs Actual: there is a surplus of \$45,462

Revenue: Budget vs Actual: there is a deficit of \$50,448.

This deficit is obviously explainable. The Crafts fair, which is a major source of our fundraising, we did not hold again in 2021. We increased our support for Neighborhood Mission. We obviously underspent our budget in certain areas. Please see the sub-heading "SERVE", Fellowship Groups, Hospitality, Children Youth & Families, Christian Formation, Vicar's Discretionary Expense, and Audit fee.

At the end of the year, there were no un-cleared deposits. Much of our giving is now online through Realm.

Income

Pledge & Plate: This year, we had a surplus of \$29,312 compared to our budget. Last year we had a deficit of \$28,376.

Other Mission and Outreach: We incurred a deficit of \$4,952 compared to our budget.

Other Income: Donor Covered Pledge and Plate Processing Cost and Donation to Vicar's Discretionary Fund.

Expenses

Our expenses this year were less than the budget by \$45,462. This is the result of the Pandemic situation, programs like the crafts fair, Sub-Heading "CONNECT" and Vicar's Discretionary did not utilize their budgeted amounts.

Each year, we contract with an Independent Auditing Firm to perform an overview of our finances, books, and records, although the congregation is not required to have an audit due to the size of our budget. For the years 2019 and 2020, we conducted a simplified version of the audit as allowed by the Diocese. This was conducted by representatives of the Vestry and the Congregation. There were no adverse reports. However there were some recommendations made. The same audit procedure will be applied to the 2021 year.

Great efforts have been made by the Administrative Team, Congregation Finance Committee, the Assistant Treasurer, Hope Chang, and Vestry members through the guidance of our Vicar to make all these changes possible.

At the end of her address, Cecilia gets emotional looking back on her 16 years of work as the Treasurer, as she is retiring from the position. She indicates that she did the work faithfully. She thanks God and everyone for their support.

8. Vicar's Address

Steven Lee focuses his talk on two themes, transition and renewal.

Steven starts with the various transitions that occurred in 2021. Hope Chang has left at the end of fall to go to Seminary outside of Chicago, where she and her husband have moved. Samantha Hall has taken over in a new role of Assistant to Pat Malloy and himself. Samantha's job description is oriented toward the demands of Canon Pastor, such as arranging weddings and funerals, and other events. Recently, she has organized the ticket distribution of the Memorial Service for Desmond Tutu, which will occur on Sunday, February 13th at 4 PM.

Bob Deming and Laura Freseman presently compose the Congregation's Admin Team, and they handle much of the Congregation's administrative matters, including the finances. They can be reached at info@saintsaviour.org. A new Treasurer and Clerk will be announced at the February Vestry Meeting on February 15th.

The larger themes of transition and renewal relate to the coming retirement of Bishop Andrew Dietsche and the election of a new bishop this December. 2023 will involve this transition, and with new leadership often comes new priorities for the Cathedral and the Diocese. The hope is that all the Construction going on at the Cathedral will be completed by Easter 2023, which will be Bishop Dietsche's last Easter preaching at the Cathedral. In the interim, we have to cope with the challenges of transition and dislocation.

Steven displays the Congregation Budget for 2021 and 2022.

	2020	2020	2021	2021 May	2021	2022
INCOME	Budget	Actuals	Budget	Revision	Actuals	Budget
Pledge & Plate	\$200,000	\$171,624	\$145,000	\$145,000	\$173,128	\$160,000
Pledge & Plate Processing Costs		\$5,098		\$2,000	\$1,184	\$2,000
Diocesan Covid Aid		\$18,000	0	0	0	\$0
Vicar's Discretionary Fund		\$2,450	0	\$0	\$1,650	\$1,000
Radical Love Live		\$1,050	0	0	0	\$0
Crafts Fair	\$54,196	\$1,142	\$54,000	\$2,920	\$0	\$0
Retreats	\$4,000	\$1,505	\$0	\$0	\$2,520	\$6,300
Mission and Outreach	\$3,000	\$10,375	\$10,000	\$10,000	\$5,048	\$5,000
Vestry	\$500	\$93	\$0	\$0	\$0	\$0
Bank Interest	\$20	\$134	\$20	\$20	\$42	\$20
TOTAL Income	\$261,716	\$211,470	\$209,020	\$159,940	\$183,572	\$174,320
EXPENSES	2020	2020	2021	2021 May	2021	2022
CONNECT	Budget	Actuals	Budget	Revision	Actuals	Budget
Hospitality	\$3,000	\$3,728	\$4,538	\$0	\$0	\$12,000
Newcomers	\$2,500	\$299	\$0	\$0	\$0	\$0
LGBTQ	\$5,000	\$202	\$0	\$0	\$0	\$0
Young Adult	\$5,000	\$1,966	\$0	\$0	\$0	\$0
Fellowship Groups	\$12,500	\$2,467	\$5,000	\$0	\$0	\$0
EXPLORE						
Children, Youth, Families	\$20,000	\$10,232	\$10,890	\$5,000	\$4,375	\$0
Adult Education	\$1,200	\$1,411	\$0	\$0	\$0	\$0
Retreats	\$5,000	\$0	\$0	\$0	\$2,640	\$6,750
Spiritual Exploration	\$3,000	\$8,378	\$0	\$0	\$0	\$0
Pilgrimage Scholarship Fund	\$6,000	\$0	\$0	\$0	\$0	\$0
SERVE						
Cathedral Support		\$5,000			\$0	\$0
Evangelism	\$10,000	\$0	\$10,000	\$1,000	\$0	\$0
Cathedral Mission	\$0	\$1,000	\$10,000	\$8,000	\$0	\$5,000
Neighborhood Mission	\$0	\$18,942	\$15,000	\$0	\$5,000	\$0
Global Mission	\$1,000	\$0	\$0	\$0	\$0	\$0
ADMINISTRATION						
Membership Database: Realm	\$4,200	\$4,272	\$6,800	\$4,272	\$4,048	\$4,272
Realm Processing Costs				\$3,000	\$2,461	\$3,000
Office Supplies & Paper	\$1,000	\$377	\$500	\$300	\$74	\$300
Communications	\$409	\$842	\$409	\$850	\$1,365	\$850
Audit Fee	\$3,000	\$0	\$50	\$50	\$0	\$50

Bank Charges	\$130	\$257	\$400	\$300	\$964	\$300
Insurance	\$0	\$0	\$3,280	\$3,280	\$2,993	\$3,280
Vestry Discretionary Fund	\$6,000	\$4,344	\$3,000	\$0	\$2,136	\$1,802
Vicar's Discretionary Fund	\$0	\$2,000	\$3,000	\$0	\$0	\$0
Stewardship	\$1,000	\$413	\$500	\$0	\$73	\$0
Crafts Fair	\$25,000	\$17,663	\$4,000	\$2,235	\$2,235	\$0
Diocesan Assessment	\$16,796	\$12,597	\$14,172	\$18,896	\$17,715	\$11,198
Cost Share	\$142,481	\$142,481	\$142,481	\$142,481	\$142,480	\$142,481
Total Expense	\$261,716	\$236,404	\$234,020	\$189,664	\$188,558	\$191,283
Net Profit and Loss	0	-24,934	-25,000	-29,724	-4,986	-16,963
Saved Funds	\$0	\$24,934	\$25,000	\$29,724	\$4,896	\$16,963

The Vestry spending went way down, as there are lot of zeros in the various categories. In 2022, we have budgeted to spend \$12,000 toward our main priority of rebuilding the community in 2022.

Lastly, Steven mentions the Chemin Neuf initiative will be happening this year at the Cathedral. Members of the group are visiting in March, and some will be moving here in September to live on the Close.

9. Questions and Comments

Steven calls for questions and comments. Muriel Kneeshaw asks about Second Sunday gatherings. Steven is not sure when they will commence but they will happen in the Cathedral because that is a much bigger space than where they used to be located upstairs in Cathedral House. Someone suggests a potluck, which is how gatherings used to happen. Protocols related to eating together are still up in the air, in this pandemic time. Marsha indicates that there will a reception on the last Sunday in February. Marsha has turned 80, and this will be a late birthday celebration. Some of the musicians will play, and Marsha hopes everyone can come. Laura plugs Bible Study, Morning and Evening Prayer. Lastly, Marsha mentions that the Retreat will be from April 1-3, led by Paul Daniels. The Registration will take place through Realm.

10. Call to Adjourn

Steven notes that the time is 2:00 PM. JoAnn Bell makes a motion to adjourn, and Joan Adams seconds. All vote in favor.

11. Blessing and Dismissal

Steven leads a short blessing, and then the meeting ends.

Nominees for Vestry

BOB DEMING, 2025 (Senior Warden)



I filled in as Junior Warden from 2021-2022. Now I am applying for a two-year Warden term.

My career has been as a teacher in the New York City Board of Education. I am retired, although I teach part-time at Long Island University Center for Gifted Youth. My family and I live on the Upper East Side. We have one child, and she was baptized and confirmed at the Cathedral. She is now 25.

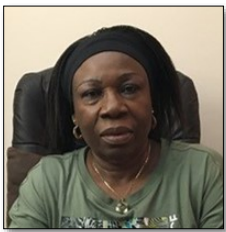
After decades in the Congregation, I think I know what to expect and what the Warden role might entail. But do I? Much of leadership is listening and responding to

the issues and concerns that arise, and they are ever shifting with the spirit.

Over the years I have been involved in the Congregation in an assortment of ways: as a long-term member of the 9 AM worshipping community, an usher, a reader, a Vestry member for two terms, the Clerk, a Warden, a member of the Congregation's Administration Team, and, most recently, a member of the Sunday coffee ministry.

If elected Warden, I look forward to another opportunity to serve the Congregation

CECILIA C. AMADI, 2026



As I came to realize the Cathedral would be my

I found the Cathedral in 1991 when I was looking for a place to worship similar to my Anglican upbringing in Nigeria. I was drawn by the words of the lectionary and moved by the

place of worship, I quickly asked the then dean how I could become a member. The Dean graciously took me to the Vicar who took my information, and I was registered as a member of the Congregation. I have been honored to have served as treasurer for the last 16 years.

PAULA MCKENZIE, 2026

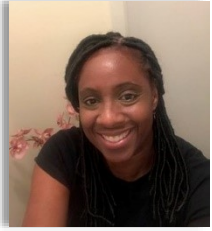


Divine are two vital centers of light that uphold the promise of interfaith harmony, and peace and dignity for all people. Their communities nourish my soul.

I am currently an instructor of hatha yoga and meditation at Integral Yoga Institute of New York and am training to be a yoga therapist. Integral Yoga Institute and Saint John the

The Congregation of Saint Saviour has supported my Christian formation in many ways. Participation in the Via Media Course with Reverend Canon Victoria Sirota led to my Confirmation in June 2015 with Bishop Suffragan Right Reverend Allen K. Shin. I've been enriched by Congregation retreats, the Confronting the Demon course on anti-racism, Sunday Bible Study, Close Conversations, and Education for Ministry (EfM) with Donna Devlin.

GAIL FELIX, 2026



Born in Guyana, South America, I and my family migrated to the United States in the early 70s. As a child I attended schools in the Bronx and Manhattan. After graduating from SUNY Plattsburgh, I started working in the advertising and broadcast industries.

For many years I would attend services at the Cathedral, but I officially joined the congregation of

Saint Saviour in 2015 when I was confirmed at the Easter service. I wanted to be a part of a congregation that welcomes members just as there are. I currently serve as an acolyte and LEM as well as on the Vestry.

From the very first time I attended a 4pm Christmas eve service at the Cathedral, I was amazed by the diversity of people, the message I received and the music I heard.

MICHAEL NIXON, 2024



My name is Michael Nixon and I am a candidate to serve on the vestry of the Congregation of St. Saviour. I have been attending church at the Cathedral since the late 1990s.

During this time I have been baptized and confirmed at the Cathedral, have served as an acolyte and sub-deacon and have previously served on the vestry. I have volunteered to support many congregation activities and have participated in many congregation retreats. I have also met and gotten to know many members of the congregation.

Professionally, I work for the Bronx Overall Economic Development Corporation as a credit analyst and

business development officer, where I have been involved in many aspects of economic and community development. Earlier in my career I worked for AT&T, where I was involved in various aspects of sales support, marketing and product development, focused on the business market. I have a BA from Haverford College with a degree in philosophy and an MBA from the University of California, Berkeley.

I am grateful to be part of this community of Christians, trying to live up to the ideals of Christian belief as expressed by our faith as Episcopalians. If elected by the members of the Congregation of St. Saviour, I would be honored to serve on the vestry

Vicar's Report for 2022

The Reverend Canon Steven Lee

One change the pandemic brought about is particularly meaningful to me. Before the pandemic, the maintenance staff of the Cathedral would set up the altar before each weekday Eucharist. When it was my day to celebrate, I would come to the Chapel of St. Martin's, and the liturgical vessels and altar linens would be carefully laid out for me. All I needed to do was the service itself. When I finished, I would leave and go to the sacristy. The maintenance staff would clean up after me.

Since our return to weekday services after our "pandemic pause," the Dean and Chapter have changed this routine to ease the burden on the maintenance staff. Now, the priest is responsible for setting up the altar. At the end of the service, the priest washes all the vessels and then arranges them for the priest who will do the following day's service. Although this new routine can sometimes be irksome, most days, I find it satisfying to wash, clean, and prepare the vessels for the priest who will celebrate on the following day. I also offer a prayer for that priest. As humble as the task may seem, this practice of cleaning up after myself has been spiritually rewarding. I am so glad we no longer ask our maintenance staff to do this for the priests.

For the Congregation of Saint Saviour, there is a similar change caused by the pandemic that I find incredibly moving. Before the pandemic, it was the job of the maintenance staff to set up coffee hour and to clean up after coffee hour. While members of the Congregation did provide cookies, usually store-bought, it was the maintenance staff who made the coffee, set out the cookies on trays, cleaned the coffee maker, threw away all the trash, and so on.

Now, members of the Congregation are responsible for all of coffee hour, from setting up the tables, making the coffee, providing snacks, to cleaning up and washing the coffee maker. Even though this task at times can be irksome, for the most part, what I witness from members who provide this ministry is joy. Members are even taking on extra work to make the coffee hour more hospitable. They are making homemade cookies, providing tablecloths and special kinds of tea, wearing name tags, and making an intentional effort to introduce themselves to newcomers and visitors.

It is a powerful reminder of a lesson that Jesus continually teaches in Scripture: "If any want to become my followers, let them deny themselves and take up their cross daily and follow me. For those who want to save their life will lose it, and those who lose their life for my sake will save it." (Luke 9:23-24)

Or, as I once read in a sermon by a bishop for an ordination service: "We can never get our spiritual needs met as long as we're trying to get our spiritual needs met."

It is only in the service of others—and sometimes that service comes in humble forms like cleaning liturgical vessels or washing out a coffee pot—that we find our spiritual needs being met.

Wardens' Report

Marsha Ra and Joan Adams, Wardens



2022 was a gratifying year for the Congregation. After coming together for in-person worship in the fall of 2021, then finding ourselves in lock down once again as another wave of COVID spread through the City, we were finally back on track by Epiphany, 2022, just in time for our annual meeting. So much had changed that our life together had to be rebuilt almost from scratch. Moving from three Eucharist services on Sunday to just one was a hard adjustment for some. The pre-pandemic 8 a.m., 9 a.m. and 11 a.m. services all had their own style and their own distinct communities. Suddenly we were a single community attending a single Sunday Eucharist. Yet there was a distinct advantage to this: finally, we were all together. The liturgy was redesigned by

Canon (now Dean) Malloy. It was much simpler and somewhat shorter. Unlike other services in the past, there are wonderful periods of silence added so that in addition to the beauty of the music and smells and bells, we have time for quiet meditation as well.

The Vestry identified several goals for 2022: to rebuild the worshipping community, to be a welcoming presence to the many visitors and seekers who once again are finding their way to the Cathedral and to reach out in love to the broader community.

The Cathedral leaders, first Dean Dan and now Dean Malloy, have emphasized this spirit of welcoming. Clergy go out onto the steps to greet people coming to church. The Congregation leadership also make it the highest priority to improve the way we welcome people to the Cathedral. The Cathedral is a place of pilgrimage. On any given Sunday there are often more visitors than “regulars” and it is especially important to be part of that welcoming presence. After much discussion on the Vestry, it was agreed that the Congregation would offer Sunday hospitality beginning the second Sunday of Easter. We would provide coffee and other beverages and snacks. Unlike the past when we had monthly meals together in Cathedral House, the decision was made to primarily offer hospitality right in the Cathedral so that we would be more intentional in including the many visitors in our celebrations.

Twenty five people volunteered to take turns preparing the hospitality hour and providing snacks as well as cleaning up. In September the hospitality group put on a wonderful celebration outside on the Bishop’s Green (the lawn) of homecoming and of our 30th anniversary as a congregation: The food was partially catered by West Side Market. **Chris Clowdus** and **Goura Rivera** provided spectacular cakes. Our hospitality during the year was enhanced by two Mexican themed receptions for All Souls in November and for the Virgin of Guadalupe observance in December.

Rick Awe, a steady member of the hospitality team writes:

“As we emerge from the pandemic more and more people are returning to worship at The Cathedral. The Hospitality Ministry can play an important role in retaining new members. I am currently serving on the Hospitality

Ministry in two capacities: as an usher and coffee hour volunteer. When I usher, I greet Sunday morning worshippers with a smile and a "good morning" while handing out The Order of Worship. My hope is that this brief encounter will make people want to return. When I'm a coffee hour volunteer, I arrive early and help set up the coffee, tea, and snacks. After the service, I engage in conversation welcoming tourists as well as locals. Some are interested in joining our congregation and I direct them in the process.

"Our church is an architectural masterpiece, the largest gothic cathedral in the world. However, it's the people that make up a cathedral. I have never felt more fulfilled being a part of this ministry and community. We truly have a warm and welcoming congregation, and I consider myself very blessed to be a part of it."

Another priority identified by the Vestry was mission, reaching out to those in need. In the summer the Congregation raised funds and provided 60 backpacks filled with school supplies for children in higher grades. These were distributed by Cathedral Community Cares. In the winter, \$800 was raised to help provide Christmas meals to the 51 Episcopal Churches in Cuba under the aegis of the Friends of the Episcopal Church in Cuba.



The majority of Liturgical volunteers (ushers, acolytes, altar guild, and lectors) are congregation members. Several Congregation members regularly help out in the soup kitchen before the 10:30 service as well. Other hands-on volunteering and the establishment of interest groups has started again as the year came to a close. In October, 15 Congregation members helped create the two Ofrendas for the Day of the Dead—All Souls observance. At the end of 2022, the Young Adults of Saint Saviour gathered under the leadership of **Neil Reilly** and **Laura Betz** for an exploratory meeting after a significant time without formal programming. The meeting, which was attended mostly by young adults who had joined the cathedral community recently, focused on hopes for Christian community in the congregation in the coming year. As a result of the meeting, the Young Adults plan to undertake a bible study and fellowship activities in 2023 with the support of Canon Lee and the Vestry. **Tim Farrell** of the "Divine Fellowship" organized a Christmas Card writing project. The cards were sent to LGBTQ youth and to SAGE clients.

During the course of the year we enjoyed a visitation by Suffragan Bishop Shin who met with the Vestry and then celebrated and preached and joined us at the Coffee hour. The Congregation was represented by Canon Steven Lee and Junior Warden Joan Adams at the Diocesan Convention and at the Convention to elect a Bishop Coadjutor.

The Vestry made a change to the by-laws regarding how we manage our annual elections. For 30 years in addition to a slate of candidates proposed by the vestry's nominations committee, nominations from the floor at the annual meeting were permitted. To simplify the process while retaining the ability to have candidates for warden and vestry beyond the slate presented by the nominations committee, the by-law now requires those interested in running to be "proposed in writing by not less than 10 qualified voters; any such names must be received not less than two Sundays prior to the Annual Meeting and shall be promptly posted. No other nominees shall be considered at the Annual Meeting."

On a sad note, four members of the Congregation died during the year. We lost Nathaniel Queen, Percy Lambert, Vivian Hewett and Constance Coles (priest).

Cathedral Congregation Budget

REVENUES	Actuals	2022 Budget	2023 Budget
Donor Tithes and Offerings			
400100 Current Year Pledge & Plate	167,459.68	160,000.00	160,000.00
400130 Pledge & Plate Charges	1,126.81	2,000.00	1,500.00
401155 Vicar's Discretionary	1,040.00	1,000.00	1,000.00
<i>Total Donor Tithes and Offerings</i>	\$169,626.49	\$163,000.00	\$162,500.00
Mission & Outreach			
400156 Cathedral Mission	5,610.00	5,000.00	5,000.00
400157 Neighborhood Mission	0.00	0.00	1,500.00
400158 Other Mission & Outreach	800.00	0.00	1,000.00
<i>Total Mission & Outreach</i>	\$6,410.00	\$5,000.00	\$7,500.00
Other Income			
400160 Operating Savings Interest	16.39	15.00	15.00
402100 Checking Interest	12.49	5.00	10.00
400164 Miscellaneous Income	67.69	0.00	0.00
400155 Retreats	2,640.00	6,300.00	0.00
<i>Total Other Income</i>	\$2,736.57	\$6,320.00	\$25.00
TOTAL REVENUES	\$178,773.06	\$174,320.00	\$170,025.00
EXPENSES	Actuals	2022 Budget	2023 Budget
Connect and Explore			
510330 Hospitality	5,396.62	12,000.00	10,000.00
510320 Vestry Expenses	584.12	1,802.00	1,000.00
510140 Retreats	3,646.14	6,750.00	0.00
<i>Total Connect and Explore</i>	\$9,626.88	\$20,552.00	\$11,000.00
Mission and Outreach (Serve)			
510902 Other Mission & Outreach	1,100.00	0.00	1,000.00
510907 Cathedral Mission	5,217.08	5,000.00	5,000.00
510908 Neighborhood Mission	500.00	0.00	5,000.00
<i>Total Mission and Outreach</i>	\$6,817.08	\$5,000.00	\$11,000.00
Administration			
560110 Communications	1,680.53	850.00	1,750.00
520100 Office Supplies & Paper	0.00	300.00	100.00
520115 Membership Database	4,644.00	4,272.00	4,750.00
520125 Audit Fee	0.00	50.00	0.00
520130 Bank Charges	162.00	300.00	150.00
520131 Processing Charge	3,117.86	3,000.00	3,000.00
520300 Property & Liability Insurance	3,207.00	3,280.00	3,330.00
520650 Miscellaneous Expense	67.69	0.00	100.00
550200 Cathedral Cost Share	142,480.80	142,481.00	142,481.00
550100 Diocesan Assessment	14,741.00	11,198.00	14,618.00
<i>Total Administration</i>	\$170,100.88	\$165,731.00	\$170,279.00
TOTAL EXPENSES	\$186,544.84	\$191,283.00	\$192,279.00
NET TOTAL	\$ (7,771.78)	\$ (16,963.00)	\$ (22,254.00)

Treasurer's Report

For the Calendar Year 2022 as of 12/31/2022
Admin Team (Laura Freseman and Bob Deming)

	Budgeted for 2022	Actual for 2022	Difference
Total Revenues	\$174,320.00	\$178,773.06	\$4,453.06
Total Expense	\$191,283.0	\$186,544.84	\$4,738.16
Net Total	(\$16,963.00)	(\$7,771.78)	\$9,191.22

Approximate Holdings: (as of 12/31/2022)	
TD Bank Account:	\$57,000
TD Savings Account:	\$33,000
Diocesan Investment:	\$160,000

Net Totals:

Taking into account COVID-19's lingering impact and, more importantly, the permanent loss of Crafts Fair revenue, the Vestry budgeted a deficit of \$16,963 for 2022. Fortunately, the Congregation's finances ended 2022 on an up-note. Generous giving increased our revenue by \$4,453, while fiscal belt-tightening decreased our spending by \$4,738. Thus, the initial deficit was reduced by \$9,192, giving the Congregation a total net deficit of \$7,772.

Revenues:

Donor Tithes and Offerings: St. Saviour received \$167,460 in donations, \$7,500 above our budgeted amount thanks to our Stewardship Committee, a generous legacy bequest of \$10,000, and strong end-of-year giving.

Mission and Outreach Fundraising (Cathedral, Neighborhood, and Other): Revenue generated for our mission and outreach projects comes from separate, non-pledge appeals for individual projects. Our Backpack Project outreach for the CCC was especially gratifying. Not only did we raise \$600 more than anticipated but did so online in *three days*.

Retreats: We show a loss in retreat income because we canceled the fall 2022 retreat. However, we also saw a corresponding decrease in expenses since we didn't spend money on retreats either.

Expenses:

Administration: In keeping with its mission, St. Saviour gave \$142,481 to support the Cathedral's programming. This was by far and away our greatest expense, but we are blessed to be a part of this magnificent institution. Other significant administrative expenditures include our yearly Diocesan assessment at \$14,741, the cost of Realm (our online giving portal, membership database and accounting software) at \$4,644, insurance at \$3,207, and credit card processing charges at \$3,118. Our Communications outlay was twice what was budgeted because we added Wifi to Room 118, needed to renew our domain name, and now pay for our Google business account.

Hospitality: This is a catch-all category for funding various Congregation ministries and fellowship opportunities. Out of the \$5,397 spent, approximately \$2,700 went to our 30th Anniversary Picnic, \$1,000 or so went to subsidizing the costs associated with the Ofrendas and the Feast of our Lady of Guadeloupe, while the remaining amount purchased coffee hour supplies like tablecloths, coffee makers, cups, etc.

Mission and Outreach Expenses: As mentioned earlier, we funded the Backpack Project (Cathedral Mission) and made a donation of \$1,100 to Friends of the Episcopal Church of Cuba (Other Mission & Outreach).

2023 Narrative Budget

The budget is a reflection of our life together and our values. The Congregation's common life has begun to recover from the pandemic and signs of renewal abound. The 2023 budget reflects a congregation committed to becoming a community of ever more faithful disciples of Jesus Christ.

REVENUES	2022 Budget	2023 Budget
Pledge & Plate	\$160,000	\$160,000
The Congregation's giving for 2022 came ahead of budget by almost \$7,500 due to a strong stewardship campaign and a generous bequest. For 2023, we are being conservative due to economic uncertainty from inflation and the possibility of a recession. We are projecting no increase in giving.		
Pledge and Plate Charges	\$2,000	\$1,500
Additional amount given when online donors choose to cover credit card processing costs		
Vicar's Discretionary Fund	\$1,000	\$1,000
Anticipated donations to Vicar's discretionary fund.		
Retreats	\$6,300	\$0
We are currently suspending our retreat ministry due to lack of interest.		
Cathedral Mission	\$5,000	\$5,000
Anticipated donations to mission projects for the Cathedral, specifically for the Back-To-School backpack project, which raised \$5,610 this year.		
Neighborhood Mission	\$0	\$1,500
Anticipated donations for mission and outreach projects that benefit the local community.		
Other Mission and Outreach	\$0	\$1,000
Anticipated donations for other projects, such as the \$800 raised for Friends of Episcopal Church of Cuba.		
Bank Interest	\$20	\$25
Total Income	\$174,320	\$170,025
EXPENSES	2022 Budget	2023 Budget
CONNECT and EXPLORE		
Hospitality	\$12,000	\$10,000
Events for the Congregation and fellowship groups to foster the sense of community and belonging.		
Vestry Discretionary	\$1,802	\$1,000
Expenditures approved by the Vestry (e.g assistance to members we sponsor for ordination).		
Retreats	\$6,750	\$0
We are currently suspending our retreat ministry due to lack of interest.		
SERVE		
Other Mission and Outreach	\$0	\$1,000
Mission and Outreach projects beyond the Cathedral and local community, such as global mission.		
Cathedral Mission	\$5,000	\$5,000
Anticipated donations towards the Back-To-School Backpack Project, which raised \$5,610.		
Neighborhood Mission	\$0	\$5,000
The Vestry has pledged \$15,000 over 3 years (\$5,000 per year) to the NY Episcopal Credit Union.		

ADMINISTRATION		
Communications	\$850	\$1,750
These are expenses for Mail Chimp (email newsletter program), Squarespace (Congregation website), GSuite (Congregation storage and email addresses), Network Solutions (domain name), and Zoom.		
Office Supplies & Paper	\$300	\$100
Reduced because we depend more and more on email and on Realm for our correspondence.		
Membership Database	\$4,272	\$4,750
This represents the cost for Realm, our membership and financial database.		
Audit Fee	\$50	\$0
As allowed under diocesan guidelines, we will do a streamlined self-audit for 2022.		
Bank Charges	\$300	\$150
Processing Cost	\$3,000	\$3,000
Amount taken out of each credit card donation in Realm not covered by donors. Bank transfers are free.		
Property and Liability Insurance	\$3,280	\$3,330
Miscellaneous Expense	\$0	\$100
Cathedral Cost Share	\$142,481	\$142,481
Diocesan Assessment	\$11,198	\$14,618
Total Expenses	\$191,283	\$192,279
Net	(\$16,963)	(\$22,254)
Saved Funds	\$16,963	\$22,254
Due to careful financial management, stronger than anticipated stewardship and a generous bequest from the estate of a parishioner, the Congregation only spent \$7,771 out of its Saved Funds to cover the 2022 deficit, and not the budgeted amount of \$16,963. For 2023, the Congregation is projecting a deficit of \$22,269, which will be financed out of its accumulated surplus. This deficit is the result of the annual Crafts Fair being discontinued, which was the Congregation's biggest fundraiser, producing \$35,000 in net profit to the Congregation. The loss of the Crafts Fair means the Congregation faces a structural deficit in the coming years, which will have to offset by increased giving or reduction in expenses. The vestry anticipates addressing the structural deficit starting in the 2024 budget.		